



**महर्षिसान्दीपनिराष्ट्रीयवेदविद्याप्रतिष्ठानम्, उज्जयिनी**  
**MAHARSHI SANDIPANI RASHTRIYA VEDAVIDYA PRATISHTHAN, UJJAIN**  
(मानवसंसाधनविकासमन्त्रालय, भारतसर्वकारस्याधीनम्)

(Under the Ministry of Human Resource Development, Govt. of India)

वेदविद्या मार्ग, चिन्तामण गणेश, पो. ऑ. जवासिया, उज्जैन (म.प्र.) 456006  
Veda Vidya Marg, Chintaman Ganesh, Post. Jawasia, Ujjain 456006 (M.P.)

Phone : (0734) 2502266,2502254, Fax : (0734) 2502253

E-mail : msrvvpujn@gmail.com, exam.msrvvp@gmail.com web - www.msrvvp.nic.in

**2018-2019**

**अखिल भारतीय वैदिक संगोष्ठी हेतु आवेदन**  
**Application form for All India Vedic Conference**

वैदिक संगोष्ठी का विषय : \_\_\_\_\_  
Subject of Vedic Conference : \_\_\_\_\_

सम्भावित तिथि : \_\_\_\_\_  
Tentative Date : \_\_\_\_\_

संस्था का नाम : \_\_\_\_\_  
Name of the Institute : \_\_\_\_\_

पत्रव्यवहार हेतु पता : \_\_\_\_\_  
Address for Correspondence : \_\_\_\_\_

फोन नं. / Ph.No. : \_\_\_\_\_

मो. / Mobile : \_\_\_\_\_

ईमेल / Email : \_\_\_\_\_

गैर सरकारी संगठन दर्पण अद्वितीय आईडी नं. : \_\_\_\_\_  
/ NGO Darpan Unique ID No. : \_\_\_\_\_

संस्थान का पंजीकृत नम्बर : \_\_\_\_\_  
Registration No. of the Institute : \_\_\_\_\_

(पंजीकृत प्रमाण-पत्र की प्रतिलिपि अवश्य संलग्न करें/Please Attached a copy of Registration Certificate)  
(सरकारी संस्थानों हेतु आवश्यक नहीं / Not for Govt. Institutions)

बैंक खाता संख्या : \_\_\_\_\_  
Bank Account No. : \_\_\_\_\_

बैंक का नाम एवं शाखा : \_\_\_\_\_  
Bank Name & Branch : \_\_\_\_\_

बैंक आईएफएससी कोड नं. : \_\_\_\_\_  
Bank IFSC Code No. : \_\_\_\_\_

नाम, पदनाम, हस्ताक्षर  
Name, Designation, Signature

**सम्बन्धित संस्था के कुलपति/रजिस्ट्रार/सचिव/अध्यक्ष का विवरण**  
**Details of Vice-chancellor/Registrar/Secretary/Chairman of the Institution**

कुलपति/रजिस्ट्रार/सचिव/अध्यक्ष का नाम : \_\_\_\_\_

Name of V.C./Registrar/Secretary/  
Chairman

पत्रव्यवहार हेतु पता

Address for Correspondence

:

\_\_\_\_\_

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फोन नं. / Ph.No.

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\_\_\_\_\_

मो./Mobile

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\_\_\_\_\_

ईमेल / Email

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\_\_\_\_\_

नाम, पदनाम, हस्ताक्षर  
Name, Designation, Signature

**सम्बन्धित संस्था के व्यवस्थापक/सचिव का विवरण**  
**Details of the Secretary or Manager of the Institution**

व्यवस्थापक/सचिव का नाम : \_\_\_\_\_  
**Name of the Secretary or Manager**

पत्रव्यवहार हेतु पता  
**Address for Correspondence** : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

फोन नं. / Ph.No. : \_\_\_\_\_

मो./Mobile : \_\_\_\_\_

ईमेल / Email : \_\_\_\_\_

हस्ताक्षर व्यवस्थापक/सचिव  
**Signature of Manager/Secretary**

**Scheme for providing financial assistance to collaborating  
Institutions to organize Vedic Seminars/Workshop**

The Seminars are organized by the Pratishtan for promotion of research activities in the thrust areas. These seminars are fully or partially financed by the Pratishtan. Each organization / institution which conducts various seminars, should formulate a detailed blue-print of the Seminar indicating the schedule of sessions, the topics/sub topics to be discussed in different sessions, the names and designations of participating scholars (which should be restricted to **40 for two days and 60 for three days** programme excluding local participants) financial estimates of various items of expenditure, etc. of the seminar. Further for smooth proceedings of the sessions of the Seminar, the convener of the Seminar will suggest some names of the eminent Vedic scholars to be nominated as Secretaries and Presidents of the various sessions. The seminar should be inaugurated by only an eminent and enlightened Vedic-Scholar. Papers should be invited from the participating scholars at least 3 months in advance and date of the seminar should be decided after at least 80% of the papers received. The Convener will prepare a comprehensive report of the proceedings of the seminar, including the various issues discussed and conclusions arrived at. For this purpose, he may get the audio tapes of the seminar transcribed. He will also collect all the papers presented and duly discussed in the seminar and send entire material to the Pratishtan within one month after the seminar is conducted.

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The dates for organizing the seminar will have to be decided by the conveners in consultation with the Secretary of the Pratishtan. The duration of the seminar will be two to three days depending on the topics to be discussed.

### Financial Estimates for Seminar

While preparing the financial estimates, various items of expenditures may be specified in detail along with estimated cost thereof, which should be realistic and on an austere scale.

The collaborating institution is expected to meet the expenditure on boarding and lodging of the participants from its own resources. The expenditure, if any, on the seating accommodation for holding the Seminar, has also to be met by the collaborating institution. Normally, it is felt that the Seminar/Conference rooms /halls of university and educational institutions at the places of Seminar should be made available free of charge. Similarly, the Guest House/Hostel accommodation of University/educational institution should be available free of charge for the lodging of participants in the Seminar.

The Pratishtan will meet expenditure on the following items in full:

(a) TA of the Participants

The participants will be allowed to receive to & fro of actual rail fare or bus fare, whichever is less. Air travel will not be admissible in any case. However, in exceptional cases or urgent public interest only, air travel with the prior approval of the Secretary of the Pratishtan may be allowed. In addition, they will be paid incidental charges at the rate of **Rs. 400/- (Rupees Four Hundred only) per participants**, if the participant travelled from his residence in 'X' or 'Y-1' class city, otherwise **Rs. 200/- (Rupees Two Hundred only)** will be allowed towards incidental charges. D.A. at the place of Seminar will not be allowed, because the participants will be provided free boarding and lodging by the collaborating institution. Admissible T.A. will be calculated on the basis of the list of participants with their addresses, supplied by the collaborating institutions. Honorarium to the participants will be paid @ Rs. 1100/-.

**(b) Other Items of Expenditure**

The following other items of expenditure may be funded to the extent indicated against each:

1. Invitation Cards, Banners, Badges, etc.	Rs. 10,000/-
2. Folder and Pads, Photographs, Audio/Video CD, etc. -	Rs. 25,000/-
3. Books For Distribution	Rs. 2,000/-
4. Postage, Telephones, E-mail, Fax, stationery, etc	Rs. 8,000/-
5. Photocopy of the documents to be presented at Seminar -	Rs. 5,000/-
6. Local transport -	<u>Rs. 20,000/-</u>
Total -	<u>Rs. 70,000/-</u>

**(c) Ceiling of Financial Assistance**

The maximum assistance under the category Seminar /Workshop (including T.A./D.A., etc.) is limited as under :

- |  |               |
|--|---------------|
| (i) Regional Level (including the 70,000) -            | Rs. 2.00 lacs |
| (ii) National (All India Level) including the 70,000)- | Rs. 3.00 lacs |

Letters have to be addressed to the concerned scholars well in advance inviting them to participate in the Seminar and to submit papers on the assigned

topics/sub topics/issues. The participating scholars must contribute their papers and it will not be advisable to encourage their participation without papers.

Based on estimates submitted by the collaborating institution, the quantum of grant admissible for the Seminar on various items will be decided by the Pratishthan. The approved grant will be released to the institution in two instalments. The first instalment constituting 60% of the approved grant will be released one month before the date of Seminar and after receipt of full structure of the Seminar. The balance grant, limited to approved grant will be released to the institution immediately after receipt of audited Income and Expenditure Statement of Accounts and Utilisation Certificate duly certified by the Chartered Accountant, relating to Seminar. In case the actual expenditure on the admissible items is less than the approved grant, the Pratishthan's grant will be limited to the actual expenditure.

The Pratishthan will not provide any funds for printing the papers presented in the Seminar. A complete set of such papers, duly edited and in a bound form, have to be sent to the Pratishthan. The Project Committee of the Pratishthan, who is the competent authority in this regard, will take a decision about publication of the papers, if considered necessary by it. For circulation of papers among the participants in the Seminar, extra copies needed can be prepared by photo-copying/cyclostyling.

Within a month after the Seminar is over, the collaborating organisation should furnish the following documents /material to the Pratishthan:-

- (a) A brief report on the Seminar including inter-alia highlights thereof, issues discussed and the conclusions arrived thereat.**
  - (b) Press-cuttings relating to the Seminar.**
  - (c) A set of video and audio CD/DVD prepared at the Seminar as also album of photos.**
  - (d) A set of papers/material presented at the Seminar in a bound form.**
  - (e) A detailed statement of accounts relating to expenditure incurred on the Seminar together with Utilization Certificate duly certified by a Chartered Accountant.**
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**Institutions to organize Vedic Seminars/Workshop**  
**North East Region**

The Seminars are organized by the Pratishtan for promotion of research activities in the thrust areas. These seminars are fully or partially financed by the Pratishtan.

Each organization / institution which conducts various seminars, should formulate a detailed blue-print of the Seminar indicating the schedule of sessions, the topics/sub topics to be discussed in different sessions, the names and designations of participating scholars (**which should be restricted to 30 for two days and 40 for three days programme excluding local participants**) financial estimates of various items of expenditure, etc. of the seminar. Further for smooth proceedings of the sessions of the Seminar, the convener of the Seminar will suggest some names of the eminent Vedic scholars to be nominated as Secretaries and Presidents of the various sessions. The seminar should be inaugurated by only an eminent and enlightened Vedic-Scholar. Papers should be invited from the participating scholars at least 3 months in advance and date of the seminar should be decided after at least 80% of the papers received. The Convener will prepare a comprehensive report of the proceedings of the seminar, including the various issues discussed and conclusions arrived at. For this purpose, he may get the audio tapes of the seminar transcribed. He will also collect all the papers presented and duly discussed in the seminar and send entire material to the Pratishtan within one month after the seminar is conducted.

The dates for organizing the seminar will have to be decided by the conveners in consultation with the Secretary of the Pratishtan. The duration of the seminar will be two to three days depending on the topics to be discussed.



### Financial Estimates for Seminar

While preparing the financial estimates, various items of expenditures may be specified in detail along with estimated cost thereof, which should be realistic and on an austere scale.

The collaborating institution is expected to meet the expenditure on boarding and lodging of the participants from its own resources. The expenditure, if any, on the seating accommodation for holding the Seminar, has also to be met by the collaborating institution. Normally, it is felt that the Seminar/Conference rooms/halls of university and educational institutions at the places of Seminar should be made available free of charge. Similarly, the Guest House/Hostel accommodation of University/educational institution should be available free of charge for the lodging of participants in the Seminar.

The Pratishthan will meet expenditure on the following items in full:

#### (a) TA of the Participants

The participants will be allowed to receive to & fro of actual rail fare or bus fare, whichever is less. Air travel will not be admissible in any case. However, in exceptional cases or urgent public interest only, air travel with the prior approval of the Secretary of the Pratishthan may be allowed. In addition, they will be paid **incidental charges at the rate of Rs. 400/- (Rupees Four Hundred only)** per participants, if the participant travelled from his residence in 'X' or 'Y-1' class city, **otherwise Rs. 200/- (Rupees Two Hundred only)** will be allowed towards incidental charges. D.A. at the place of Seminar will not be allowed, because the participants will be provided free boarding and lodging by the collaborating institution. Admissible T.A. will be calculated on the basis of the list of participants with their addresses, supplied by the collaborating institutions.

**(b) Other Items of Expenditure**

The following other items of expenditure may be funded to the extent indicated against each:

	<b>2 days</b>	<b>3 days</b>
Invitation Cards, Banners, Badges, etc.	Rs. 30,000/-	Rs. 30,000/-
Folder and Pads, Photographs, Audio/Video CD/DVD, etc.	Rs. 30,000/-	Rs. 40,000/-
Postage, Telephones, E-mail, Fax stationery, etc.	Rs. 15,000/-	Rs. 20,000/-
Photocopy of the documents to be presented at seminar	Rs. 15,000/-	Rs. 20,000/-
Books For Distribution	Rs. 10,000	Rs. 20,000
Local transport	Rs. 30,000/ -	Rs. 40,000/-
Total -	<b><u>Rs. 1,30,000/-</u></b>	<b><u>1,70,000/-</u></b>

**Ceiling of Financial Assistance**

The maximum assistance under the category Seminar /Workshop (including T.A./D.A., etc.) is limited as under :

**(iii) Regional Level (including the contingency grant 1,30,000)**

**Rs. 4.00 lacs**

**(iv) National (All India Level) including the contingency grant 1,70,000)**

**Rs. 6.00 lacs**

Letters have to be addressed to the concerned scholars well in advance inviting them to participate in the Seminar and to submit papers on the assigned topics/sub topics/issues. The participating scholars must contribute their papers and it will not be advisable to encourage their participation without papers.

Based on estimates submitted by the collaborating institution, the quantum of grant admissible for the Seminar on various items will be decided by the Pratishtan. The approved grant will be released to the institution in two installments. The first installment constituting 60% of the approved grant will be released one month before the date of Seminar and after receipt of full

structure of the Seminar. The balance grant, limited to approved grant will be released to the institution immediately after receipt of audited Income and Expenditure Statement of Accounts and Utilisation Certificate duly certified by the Chartered Accountant, relating to Seminar. In case the actual expenditure on the admissible items is less than the approved grant, the Pratishtan's grant will be limited to the actual expenditure.

The Pratishtan will not provide any funds for printing the papers presented in the Seminar. A complete set of such papers, duly edited and in a bound form, have to be sent to the Pratishtan. The Project Committee of the Pratishtan, who is the competent authority in this regard, will take a decision about publication of the papers, if considered necessary by it. For circulation of papers among the participants in the Seminar, extra copies needed can be prepared by photo-copying/cyclostyling.

- a) **A brief report on the Seminar including inter-alia highlights thereof, issues discussed and the conclusions arrived thereat.**
- b) **Press-cuttings relating to the Seminar.**
- c) **A set of video and audio CD/DVD prepared at the Seminar as also album of photos.**
- d) **A set of papers/material presented at the Seminar in a bound form.**
- e) **A detailed statement of accounts relating to expenditure incurred on the Seminar together with Utilization Certificate duly certified by a Chartered Accountant.**