



Maharshi Sandipani Rashtriya Veda Vidya Pratishthan, Ujjain

(Autonomous Body under Ministry of Education, Govt. of India)

Vedavidya Marg, Chintaman Ganesh, Post Jawasiya, Ujjain - 456006 (M.P.)

Proforma for application for the post of Accountant

(For Deputation basis)

Self-attested
photograph to
be pasted here

1. Name of the Applicant :
2. Father's / Spouse Name :
3. Date of birth : / / Age on closing date :
4. Category : SC / ST / OBC / EWS / etc
5. Aadhaar No. :
6. Correspondence Address with Pin code, Telephone Number & Email ID :
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7. Permanent Address with Pin code, Telephone Number & Email ID :
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8. Employer Address (Controlling Authority / Office) :

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9. Educational Qualification :

S. No.	Name of Course / Exams Passed	University / Institution Board	Duration of the Course	Year of Passing	Main subjects taken	Subject of Specialisation	Div./ Class & % of Marks

10. Computer Skills :

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14. Details of departments where worked :
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15. Attested copies of APARs for the last five years : (To be enclosed by the Deptt where presently working)
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15. Certificate by the applicant :

I state that I have gone through the eligibility criteria for the post of Accountant in MSRVVP, as notified in the website of the MSRVVP and certify that I am eligible to be considered for the post of Accountant, MSRVVP, on “Deputation” basis. I also certify that I am within the age limit of 56 years as on the last date for receipt of application.

Date:

Signature of the applicant

16. Forwarding of application by the Department:

Certified that the above information furnished by the applicant Shri.....have been verified from his service records and have been found to be correct. Shriis within the age limit of 56 years as on the last date for receipt of application as per his date of birth recorded in his service book. Certified copies of APARs for the last five years of Shri.....are enclosed. His application for the post of Accountant in MSRVVP is hereby forwarded with the approval of the competent authority. In the event of his selection for the said post, the department will relieve him immediately for taking up the post of Accountant in MSRVVP, Ujjain. It is further certified that there is no vigilance case pending or contemplated against Shri.....

Date:

Signature of the authorized officer of the Department forwarding the application



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(Autonomous Body under Ministry of Education, Govt. of India)

Vedavidya Marg, Chintaman Ganesh, Post Jawasiya, Ujjain - 456006 (M.P.)

Proforma for application for the post of Accountant

(For Direct Recruitment basis)

Self-attested
photograph to
be pasted here

1. Name of the Applicant :
2. Father's / Spouse Name :
3. Date of birth : / / Age on closing date :
4. Category : SC / ST / OBC / EWS
5. Aadhaar No. :
6. Correspondence Address with Pin code, Telephone Number & Email ID :
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7. Permanent Address with Pin code, Telephone Number & Email ID :
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8. Employer Address (Controlling Authority / Office) :

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9. Educational Qualification :

S. No.	Name of Course / Exams Passed	University / Institution Board	Duration of the Course	Year of Passing	Main subjects taken	Subject of Specialisation	Div./ Class & % of Marks

10. Computer Skills :

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11. Sp. Course / Certification :

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12. Details of experience (Attested copies of ‘Experience Certificates’ to be attached):

Office/Instt. Firm	Position held	Temp./ pmt/ Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Remune ra-tion receiv ed	Nature of duties
			From	To		

13. Details of present post held (if any) :

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14. No objection certificate from the present employer (if applicable):

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15. Total Experience in years :

16. Details of Application Fee Deposited (Rs. 200/-) : (Not applicable for candidates belonging to SC/ST, women and persons with disability)

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17. Details of Enclosures :

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18. Declaration by the applicant:

I state that I have gone through the eligibility criteria for the post of Accountant in MSRVVP, as notified in the website of the MSRVVP. I also certify that I am eligible to be considered for the post of Accountant, MSRVVP, on “Direct Recruitment” basis. I further certify that I have never been involved/convicted in any criminal case.

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information, my appointment shall be liable to be summarily terminated without notice compensation.

Place :

Date:

Signature of the applicant