



महर्षि सान्दीपनि राष्ट्रीय वेदविद्या प्रतिष्ठान, उज्जैन  
(शिक्षा मंत्रालय, भारत शासन का स्वायत्तशासी संस्थान)  
वेदविद्या मार्ग, चिन्तामण गणेश, उज्जैन - 456006 (म.प्र.)

MAHARSHI SANDIPANI RASHTRIYA VEDAVIDYA PRATISHTHAN, UJJAIN

(An Autonomous Organization under the Ministry of Education, Govt of India)

Vedavidya Marg, Chintaman Ganesh, Ujjain-456006

Tele : 0734-2502266, 2502254, 2502255 Fax : 0734-2502266 E-mail : [msrvvpunj@gmail.com](mailto:msrvvpunj@gmail.com) Website : [msrvvp.ac.in](http://msrvvp.ac.in)

Advertisement No. :

F.No. 3-16/2021(A&F)/Part II/MSRVVP/1715

Dated: 22-07-2025

Applications(**in offline mode only**) from eligible candidates are invited for filling up vacancies of various posts as detailed below in Maharshi Sandipani Rashtriya Veda Vidya Pratishthan (MSRVVP), Ujjain, an autonomous organization under the Department of Higher Education, Ministry of Education, Govt. of India.

Sl No.	Name of the Post	Group & Level of the post	Method of Recruitment	No. of post	Reservation
1	Deputy Director	Group -A - Level-11	Deputation	2	Unreserved
2	Programme Officer	Group - A - Level - 10	Deputation	1	Unreserved
2	Private Secretary	Group - B – Level -7	Deputation	1	Unreserved
Total				4	

Last date for receipt of application will be 45 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar. For details regarding eligibility, application form for various posts and other related information, please visit MSRVVP's website [www.msrvvp.ac.in](http://www.msrvvp.ac.in)

Published in Employment News Edition: 30-08-2025 to 05-09-2025

Last date for receipt of Applications: 13-10-2025

The application should be sent in an envelope '**superscribing the post applied**'. Application form, as prescribed, may be filled only through **offline mode** and should be sent **by speed post only** to reach Pratishthan's office within 45 days from the date of advertisement i.e. on or before **13th October, 2025 (by 5:00 P.M.)**

SECRETARY,

MSRVVP, UJJAIN





**महर्षि सान्दीपनि राष्ट्रीय वेदविद्या प्रतिष्ठान, उज्जैन**  
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**विज्ञापन क्र.**

**प.सं. 3-16/2021(प्र.वि.)/भाग-II/ मसारावेविप्र/1715**

**दिनांक: 22-07-2025**

महर्षि सान्दीपनि राष्ट्रीय वेद विद्या प्रतिष्ठान (MSRVVP) उज्जैन, उच्च शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के अन्तर्गत एक स्वायत्तशासी संस्थान में नीचे दिए गए विवरण के अनुसार विभिन्न पदों की रिक्तियों को भरने के लिए पात्र उम्मीदवारों से (केवल ऑफलाइन माध्यम) आवेदन आमंत्रित किए जाते हैं:

क्र.	पद का नाम	सातवें केन्द्रीय वेतन आयोग अनुसार लेवल एवं ग्रुप	भर्ती की प्रक्रिया	पद संख्या	आरक्षण
1	उपनिदेशक	Group - A - Level - 11	प्रतिनियुक्ति	2	अनारक्षित
2	कार्यक्रम अधिकारी	Group - A - Level - 10	प्रतिनियुक्ति	1	अनारक्षित
2	निजी सचिव	Group - B – Level -7	प्रतिनियुक्ति	1	अनारक्षित
	कुल योग			4	

आवेदन प्राप्ति की अंतिम तिथि रोजगार समाचार के अंक में जारी विज्ञापन की तिथि से 45 दिनों की होगी। योग्यता विवरण, आवेदन प्रपत्र एवं अन्य सम्बन्धित जानकारी के लिये कृपया प्रतिष्ठान की वेबसाइट [www.msrvvp.ac.in](http://www.msrvvp.ac.in) देखें।

रोजगार समाचार के अंक में प्रकाशन : दिनांक 30-08-2025 से 05-09-2025

आवेदन प्राप्ति की अन्तिम दिनांक : दिनांक 13-10-2025

आवेदन पत्र को एक लिफाफे में 'आवेदित पद का नाम' लिखकर प्रेषित करना अनिवार्य है।

निर्धारित प्रारूप में आवेदन पत्र उचित माध्यम से (Through Proper Channel) रोजगार समाचार में विज्ञापन की तारीख से 45 दिनों के भीतर अर्थात् 13 अक्टूबर, 2025 को अपराह्न 5:00 बजे तक या उससे पहले प्रतिष्ठान कार्यालय में केवल स्पीड पोस्ट माध्यम से प्राप्त होना अनिवार्य है।

सचिव, मसारावेविप्र, उज्जैन



## **Details of Posts –**

### **1. Deputy Director: Group A, Level - 11 (Rs. 67700 - 208700) of 7th CPC.**

**No. of Posts: 2 - Deputation**

**Eligibility for the post of Deputy Director on Deputation basis.**

- i) Officers of any UGC recognized university or comparable Govt. Educational Institution with four years' experience in Level - 10 or 6 years' experience in L-8 or L-9 or in combination of both and having experience in handling administration / finance / academic projects like publications / conducting sammelans/ seminars / examinations etc. and
- ii) Possessing the essential educational qualification prescribed for direct recruitment.

**Essential Educational Qualification:**

- i) Master's Degree of any recognised university or its equivalent with good academic record with at least 55% marks.

**Desirable**

- i) Introductory Knowledge in Vedas
- ii) Knowledge in computer application
- iii) Good command in Hindi, English, Sanskrit and at least one regional language.

**Note** (1) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation / department of the Central Govt. shall ordinarily not exceed five years.

The maximum age limit for appointment by deputation shall be 'Not exceeding 55 years as on the closing date of receipt of applications.'

- (2) The functional area for posts of Deputy Director are Academic, Research, Examination, Administration, Finance and related areas etc; and any other task assigned from time to time.

- (3) **MSRVVP provides residential accommodation within the campus with applicable charges and subject to availability.**

### **2. Programme Officer: Group A, Level-10 (Rs. 56100 - 177500)**

**No. of Posts: 1 - Deputation**

**Eligibility for the post of Programme Officer on Deputation basis.**

Officers of Central/State Govt.s / Autonomous Bodies or university or any Institution of Higher Education & Research and holding analogous post on regular basis in the parent cadre or department; or with 2 years' regular service in pay scale of L-7, or with 6 years' combined regular service in pay scale of L-7 & L-6 and having experience in administration or in organizing, conducting and implementing educational programmes, and possessing the essential educational qualification prescribed for the Direct Recruits.



**Essential Educational Qualification:**

- i) Master's Degree of any recognised university or its equivalent in Sanskrit/ Veda / Any subject under Indian Knowledge System / Indian History with good academic record with at least 55% marks.

**Desirable:**

- i) Introductory Knowledge on Vedas.
- ii) Ph.D. in any of the subjects mentioned in essential qualification.
- iii) Should have good knowledge in Sanskrit, Hindi and English.
- iv) Should possess basic knowledge of computer application.

- Note (1) The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
- (2) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation / department of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be 'Not exceeding 55 years' as on the closing date of receipt of applications.
- (3) **MSRVVP provides residential accommodation within the campus with applicable charges and subject to availability.**

**3. Private Secretary: Group B, Level-7 (44900 - 142400) of 7<sup>th</sup> CPC.****No. of Posts: 1 - Deputation****Eligibility for the post of Private Secretary on Deputation basis:**

Officers of the Central Govt., educational & research institutes, universities, autonomous bodies etc. and (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' regular service in the stenographers grade in the Pay Level-6 of Central Govt. or equivalent.

**Essential Educational Qualification:**

- i) Bachelor's Degree
- ii) A speed of 120 wpm & 50 wpm in shorthand & typing respectively.
- iii) At least 3yrs experience of working as stenographer or Personnel Assistant in pay level of L-6.

- Note (1) Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall ordinarily not exceed five years. The maximum age limit for appointment by deputation shall be 'Not exceeding fifty five (55) years' as on the closing date of receipt of applications.
- (2) **MSRVVP provides residential accommodation within the campus with applicable charges and subject to availability.**



## General Terms & Conditions:

- a) Application form, as prescribed, may be filled only through **offline mode** and should be sent **by speed post only** to reach Pratishthan's office within 45 days from the date of advertisement i.e. on or before **13th October, 2025** to the following office address.  
Secretary,  
Maharshi Sandipani Rashtriya Veda Vidya Pratishthan,  
Veda Vidya Marg, Chintaman Ganesh,  
Post - Jawasiya, Ujjain, Madhya Pradesh - 456006
- b) Applicants who are employed in Government, Semi-Government Organisations or Institutions/ Govt. autonomous bodies should send their application through proper channel or a **NO OBJECTION CERTIFICATE** with Vigilance Clearance Certificate from the present employer.  
**NO candidate will be allowed to appear for the recruitment process without NOC under any circumstances. (As per application form)**
- c) Candidates who are willing to join on issue of offer of appointment may only apply, along with NOC & Vigilance Clearance certificate from the present department.
- d) If at any stage of the recruitment process, it is found that information furnished by the applicant is incomplete, inconsistent, false or there is willful suppression of material facts, the application will be rejected. If any discrepancy is detected after appointment, appropriate administrative action, including termination, will be taken.
- e) Pratishthan reserves the right to modify / cancel/ withdraw the recruitment process at any stage due to any reasons, by issuing a notification only through its website. No correspondence or enquiries will be entertained in this regard.
- f) No enquiries will be entertained and canvassing in any form will be treated as a disqualification.
- g) If any candidate wants to apply for more than one post, he/she should submit separate applications with all necessary documents for each post.
- h) The period of experience rendered by a candidate on part-time basis, daily wages, outsourced, contractual etc. will not be counted while calculating the valid experience for shortlisting the candidates for the interview/ written test / skill test. Experience in the specific Grade Pay/Pay Level after regular appointment shall be considered as experience.
- i) The decision of the Competent Authority of MSRVVP Ujjain in all matters relating to eligibility, acceptance or rejection of any/all applications, shortlisting criteria, equivalence of qualifications, mode of screening/selection, conduct of interview, will be final and binding on the candidates. **Mere fulfilling the eligibility criteria as per RRs will not entitle the applicants to be shortlisted for selection.**
- j) **The Pratishthan at its discretion may adopt any of the methods for selection such as based on APARs or Interview or Written test or combination of any of these.**
- k) The Pratishthan solely reserves the right not to fill all or any of the advertised positions/ number of posts in all positions without assigning any reason.



- l) All appointments by the Pratishthan shall be provisional. The Institute may verify the antecedents or documents submitted by a candidate. In case it is found at any time that any of the facts/documents submitted by the candidate are false or tampered or the candidate has doubtful antecedents/background and has suppressed the said information, his/her candidature shall stand cancelled and services may be terminated without any notice period.
- m) **As and when a situation arises for premature reversion to the parent cadre of the deputationist, his / her services could be so returned after giving an advance notice of at least three months / or applicable conditions to the lending department and the employee concerned.**
- n) **Any information / corrigendum / addendum etc. relating to this recruitment shall be posted on Pratishthan's website [www.msrvvp.ac.in](http://www.msrvvp.ac.in) and applicants may kindly visit website regularly.**



## **Responsibilities of the applicants:**

1. The application should be sent in an envelope '**Superscribing the post applied**' for so as to reach the following on or before **13th October, 2025** to the following office address.

Secretary,  
Maharshi Sandipani Rashtriya Veda Vidya Pratishthan,  
Veda Vidya Marg, Chintaman Ganesh,  
Post - Jawasiya, Ujjain, Madhya Pradesh - 456006

2. The applicants must check and ensure that they fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of the application. No enquiry in this regard will be entertained.
2. The Pratishthan reserves the right to devise its shortlisting criteria for the positions advertised. The duly constituted Screening Committee will shortlist the candidates adopting such criteria. The candidate should, therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents and ensure that all details are in full and accurate.
3. The Pratishthan shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false/incorrect by way of omission or inclusion, the responsibility and liability shall lie solely with the candidate and the candidate alone would be responsible for consequences if any.
4. Any matter for which no specific instruction has been given shall be decided by the Pratishthan and the decision shall be final and binding on the applicants.
5. Legal disputes, if any, will be restricted within the jurisdiction of Distt. Ujjain, Madhya Pradesh only.
6. Incomplete applications or applications not accompanied by the requisite supporting documents or received after the last date is over, will not be considered.
7. For positions on Deputation - Period of deputation shall be initially for a period of three years. Unless extended or reduced. It is requested that the filled-in application in the prescribed proforma, from the eligible candidates should be forwarded so as to reach this office latest by **13th October, 2025** along with the following documents
  - No Objection Certificate
  - Copy of ACRs/APARs of the preceding five years;
  - Vigilance Clearance Report or Integrity Certificate.
  - Statement on Minor/Major penalty for the last 10 years, if any.