

VEDA RESEARCH CENTRE'S ACTIVITIES
Under
MAHARSHI SANDIPANI RASHTRIYA VEDAVIDYA PRATISHTHAN
(Autonomous Organisation Under Ministry of Education, Govt of India)

APPLICATION FORM FOR
DTP Professional/Office Staff/MTS

NOTE:

Skill Test will be conducted. As per the policy, actual contractual engagement will be done for short term/ done through outsourcing agencies. This application is only for Project based assignment; not for any regular post. Canvassing in any form will be a disqualification.

- 1. Application for:
2. Full Name of the Candidate: (in Capitals)
3. Date of Birth: Day Month Year
4. Gender: (Write '1' for Male, '2' for Female)
5. Marital Status:
6. Father's Name:
7. Mother's Name:
8. Husband's Name: (If applicable)
9. Mailing Address (in BLOCK letters):
Pin Code:
Tel. No. : Mobile:
E.mail ID (compulsory):
10. Nationality:
11. Whether Physical Handicapped? : (Write '1' for Yes, '2' for No)
12. Community (please tick √) SC ST OBC GENERAL
13. Computer Literacy/ Proficiency (1) Accounting Package (specify)/
(2) Office Management
(3) Data Entry and Typing in English & Indian Fonts-Unicode



(4) Page Maker and Designing with Veda Svava

(5) Photo-shop

(6) Coral-draw

(7) Any other

14. Proficiency in Languages (1)..... (2) (3) Sanskrit

14 (a) Can you speak in Hindi / Simple Standard Samskrit? Yes/No

14 (b) Have you studied Veda/Sanskrit at any level Yes/No
If yes, specify

14 (c) Have you ever worked in any Veda/Sanskrit Institute Yes/No
If yes, specify

15. All Educational/other professional Qualifications/Training Courses etc/10th Examination onwards:

Sl No	Exam passed/ Trg.	Board/ University	Division/Grade % of Marks	Year of Passing	Duration of the Degree/ Diploma	Subject of Specialisation
1.	X					
2.	XII					
3.	Graduation					
4.	PG					
5.	Diploma if Any					
6.	Any other					

16. WORK EXPERIENCE:

Office/Instt. Firm	Position held	Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Remuneration received	Nature of duties
			From	To		

17. References (address and phone number) of two persons of your locality whom you know

1.
.....
.....

2.
.....
.....

18. Any other relevant information:

19. Details of enclosures: 1)
2)
3)

DECLARATION

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by MSRVVP, if any of the information is found false and engagement of work shall be terminated immediately. If any password/Confidential information is with me, I will hand over the material to MSRVVP and in future also I will not share/disclose such material to any third party. If any computer programme/design/work is developed during my employment with MSRVVP, that will be the sole and exclusive property of MSRVVP.

I will abide by the rules/regulations of the MSRVVP and orders of the higher officers to complete the duty in time bound manner by observing the office decorum and integrity required to work in the Govt of India set up. I have myself agreed to work through outsourcing agencies and I will not have any claim for regularisation/continuation of engagement beyond the requirement of MSRVVP.

Date:

Signature of candidate

Place:

Address: